Currumbin Valley State School Prep to Year 6



Parent Information Booklet 2025

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Jingeri

Welcome to our school community. Each one of our families are an integral thread in the tapestry of our school community. We hope this booklet will provide some information about Currumbin Valley State School.

Currumbin Valley State School is situated in the beautiful Currumbin Valley, 18km inland from Currumbin Beach. The school was established in 1908 and continues to thrive through a celebration of quality education.

The school is committed to providing an education program that challenges students to meet their full potential and prides itself on the delivery of strong curriculum offerings and excellent academic results.

Currumbin Valley State School is developing a positive reputation for its evolving Culture and Arts Program, which includes the staging of a whole school musical production.

Many school families from outside the Currumbin Valley catchment area, have chosen to send their child/ren to the school because it offers a unique small school environment, with a range of academic, sporting, cultural and arts programs.

The school can and does provide more individualised care and support for all students. Currumbin Valley State School offers a wide range of positive school programs and activities to cater for the great diversity within the school community.

We are a school where every staff member knows every child, and all the children know each other. The school provides a safe, secure, caring and loving environment for each child. At CVSS, we teach our children to value the 5 C's: *consideration; care; cooperation, common-sense* and *courtesy*.

School Vision

At Currumbin Valley State School individual goals drive personalised learning pathways, for students and staff alike, utilising a wide range of resources. At Currumbin Valley State School our students achieve academic success while working creatively as part of a high-quality culture and arts program.

Through a rich and resonant partnership within the school community there is a strong commitment to foster the development of the whole child. Our wellbeing framework focuses on developing each child's resilience and self-confidence. The students will portray the confidence to deal with the moments that test their courage.

Our teachers have a shared sense of purpose and practice; building on and learning from the strengths of each other.

Students will graduate having developed the self-confidence to recognise their potential to achieve success and happiness. The students of Currumbin Valley State School will move forward with a lasting sense of self and others.

Distinctive offerings

Our experienced staff members continue to refine and develop curriculum offerings which will meet both systemic and student needs.

Our distinctive *curriculum* offerings include:

- Life Education: Family Planning Queensland (every 2nd year); BraveHearts; Basic First Aid for students
- NAIDOC week learning and engagement rotations and celebrations
- Prep Father's Day breakfast
- Prep Mother's Day morning tea
- School excursions and camps, from Prep through to Year 6
- Project Club: life and social skills development for senior students
- Book week learning and engagement rotations
- Whole school musical production (every 2nd year)
- Instrumental music department (from Year 4)
- Instrumental music private tuition (from Year 1)
- Specialist lessons in HPE, Music and LOTE (Japanese for Years 2-6)
- Bike & Road Safety (Year 4)
- Learn to swim (Prep-Year 2)
- Beach and Water Safety (Years 3-4)
- Surfing (Years 5-6)
- Sporting opportunities
 - School Athletics Day
 - o Hinterland Small Schools Athletics Carnival
 - Hinterland Small Schools Swimming Carnival (Year 3-6)
 - Interschool sport soccer
 - Interschool sport netball
 - District athletics carnivals nominations and trials
 - o District and Regional sport team nominations and trials

Our participation in and offerings of *extra-curricular activities* are extensive and inclusive of all students.

2025 School calendar Queensland state schools

DECEMBER 2024						JANUARY				FEBRUARY					MARCH							APRIL												
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School holidays

Public holidays

Staff professional development/student free days

There are 194 school days in 2025.

Part public holiday after 6 pm

Semester 1, 2025 commences for teachers on 23 January and for students on 28 January 2025.

STAFF PROFESSIONAL DEVELOPMENT DAYS

Staff professional development days for teachers are 23 and 24 January, 16 and 17 April and 5 September 2025. Schools are able to decide when they undertake the required hours for professional development for the flexible days, as long as they are on the flexible days, in the school holidays or out of school hours.

PUBLIC HOLIDAYS

Queensland public holidays are set by the Industrial Relations Minister.

Public holidays for local show days are not shown due to diversity of dates across the state.

FINAL DATES FOR STUDENT ATTENDANCE

21 November is the final date for Year 12 attendance for receipt of a Senior Statement. 28 November is the final date for student attendance in Years 10 and 11.

Some schools in regional, rural and remote areas will close for the summer holidays on 5 December.

The information in this calendar was correct at the time of publication but may be subject to change.

For more information and the latest version of this calendar, visit

www.education.qld.gov.au



Bell times

Prior to 8:30am 8:30am 8:55am 9:00 – 11:00am 11:00 – 11:15am 11:15 – 11:30am 11:30 – 1:00pm 1:00 – 1:15pm 1:15 – 1:45pm 1:45 – 3:00pm 3:00pm Students must sit in the undercover area Supervised play time First bell Morning session Morning tea: eating time Morning tea: play time Middle session Lunch: eating time Lunch: play time Afternoon session End of school day

NOTE: Students should NOT be at school prior to 8:30am unless they are participating in a school organized activity or with YMCA Before School Care.

School practice

Absences

All absences need to be reported to the school. Parents are required to contact the school by phone or email. Emails can be sent through to the school office **absences@currumbinvalleyss.eq.edu.au** or call the school office on (07) 5507 1333.

It is a legal requirement that schools maintain accurate attendance records as regular attendance is compulsory by law. All absences are required to be explained by parents/guardians.

Children who will be absent for more than 10 consecutive school days can apply to the Principal for an exemption from compulsory schooling. This exemption needs to be applied for prior to the absence.

Accidents and sickness

When illness occurs at school, or when accidents other than those of a minor nature occur at school, every endeavour will be made to contact parents or emergency contacts. Please ensure you keep your contact details updated at school. Where the parent cannot be contacted, the school will act in the best interests of the child and arrange for necessary first aid and medical attention. If your child becomes too sick at school to continue with lessons, the school will contact you to collect your child from school.

Animals, Pets

Family pets and animals are NOT to be brought to school unless by prior arrangement with the class teacher for Show and Share. Dogs on leashes or those being held are NOT permitted within the school grounds.

Arrivals and departures

School commences each day at 9:00am. The first bell rings at 8:55am to remind children to organize themselves for the first lesson and line up outside their classrooms. Students should not be at school prior to 8:30am unless they are participating in a school organized activity.

All students arriving after 9:00am will need to go through the school office to register their arrival and collect a 'Late Arrival' slip to present to their teacher. All parents coming to collect their children prior to 3:00pm will need to go through the school office to collect an 'Early Departure' slip prior to going to classrooms.

School ends at 3:00pm. Children not involved in specific activities/tutoring are required to wait in the undercover area on the seating facing the road. The staff member on duty will assist in locating students for their parent/caregiver. Parents/Caregivers are asked to remain patient and courteous during the peak times.

If there are extenuating circumstances and you are unable to collect your child within the above timeframes, please make contact about arrangements as soon as possible, otherwise we begin to actively try to contact you.

Drop and Go Lane

Do	Do not
 Plan your trip to avoid arrival at peak times (8:45am-9:00am) and 2:55-3:05pm) Pull in slowly Move up to the head of the queue Pick-up or drop off children on the left side Move out safely 	Leave your carDouble park

Assembly

Assembly is held every Monday at 2.30pm in the undercover area for Prep-Year 6 to distribute class awards and school awards for recognition of good work. Assembly is hosted by representatives of the senior school. Whole school discussions may take place or notices given. Parents are encouraged to attend.

A brief parade is held every Friday at 9:00am to share messages and reminders to the student.

Behaviour: Student Code of Conduct

Currumbin Valley State School is committed to providing a safe, respectful and disciplined learning environment for all students, staff, parents and visitors. The Currumbin Valley State School Student Code of Conduct sets out the responsibilities and processes we use in our school to promote a productive, effective whole school approach to discipline.

Its purpose is to facilitate high standards of behaviour from all in the school community, ensuring learning and teaching in our school is prioritised, where all students are able to experience success and staff enjoy a safe workplace.

A copy of the CVSS student code of conduct is available to all parents and can be located on the home screen of the school website.

Behaviour: Positive Behaviour for Learning (PBL)

PBL at Currumbin Valley State School is a school-wide systems approach to school improvement and learning. Currumbin Valley State School is committed to providing a positive learning environment for all students. The Positive Behaviour for Learning framework assists our school to develop a positive culture that enhances learning by implementing proactive school wide systems and practices that support all students in achieving improved academic and social outcomes.

More information about PBL at Currumbin Valley State School can be found in the Student Code of Conduct.

Bicycles, scooters and skateboards

Children may ride their bicycles or other to school and racks are provided for these. It is suggested that parents reinforce the traffic code taught at school by both the teachers and the police, through discussions with their children about road safety and outlining your own expectations of your children. Bicycle safety helmets are compulsory when riding bicycles. Bicycles and other wheeled items are not to be ridden anywhere within the school grounds.

Camps and Excursions

School excursions and camps enhance a student's learning by providing opportunities for the student to participate in activities, not curriculum-related and recreational, outside the normal school routine. All planned school excursions are approved by the Principal and endorsed by the P&C Association.

A school camp program is offered throughout the students' primary schooling, beginning with an Excursion for the Prep students.

Each camp is aimed at giving the children a variety of adventure and social experiences.

State schools are able to charge a fee for:

- An educational service including materials and consumables not defined as instruction, administration and facilities for the education of the student;
- An education service purchased from a provider other than the school where the provider charges the school; and
- A specialised educational program.

A school fee is directed to the purpose for which it is charged.

School fees for excursions and camps are calculated on a cost recovery only basis, according to the number of students who have indicated their attendance.

The school budget cannot meet any shortfalls in funding for an excursion or camp due to the subsequent non-participation of a student. (see **Refund guidelines**)

If parents or caregivers are having difficulty with payment, please call the office so that appropriate arrangements can be made. Parents/Carers will be received respectfully and in confidence.

Communications

The school utilises several methods of communication, all of which rely on parents remaining in contact with the school by keeping their details up to date.

The services include:

- Newsletter
- Term calendar: published online and paper copy sent home
- Website: managed internally and updated as required
- Parades: held each week with important upcoming events and celebrating achievements
- P&C meetings: monthly
- Emails: sent regularly
- Text messages: sent regularly

Dental Clinic

The Gold Coast Health Service District provides a quality, free dental program for eligible children.

The students of Currumbin Valley State School have access to a qualified and skilled team in a fixed dental clinic. Access to the school dental service can be made by contacting: 1300 300 850

Dress Code

A high standard of uniform and presentation has been identified as being important to our community and we appreciate your support. The P&C of Currumbin Valley State School supports the intention of a student dress code in providing a safe and supportive teaching and learning environment.

The school uniform for Prep to Year 6 is as follows:

- Currumbin Valley State School red and blue polo shirt
- Plain navy-blue bottoms (eg. shorts, skirts or skorts) •
- Formal CVSS checked dress
- Currumbin Valley State School hat
- Cougals or Talganda House sports shirts
- Year 6 Senior shirts
- White, navy or black ankle sports socks
- Black sandshoes / runners

Winter

- Currumbin Valley State School winter jacket
- Plain navy tracksuit/pants
- Navy tights/leggings

Jewellery – The wearing of jewellery at Currumbin Valley State School is limited to the following items:

- A watch
- Earrings-one pair of studs or sleepers (other face/body piercings are not acceptable for school)
- A religious symbol, on a necklace, worn under the collar
- One signet ring
- Medical Alert bracelet

Performance/Formal uniform:

Students are requested to wear plain black shoes if representing the school at official events. •

Emergency contacts

Ensure you notify the office if you change your contact details.

As part of our ongoing commitment to strengthen communication channels between school and home we have implemented a text messaging service. This forms part of our School Incident Plan.

If you change your address or telephone number, during the year please let the Administration Office know so that the school records can be kept up to date.

Lack of current information can cause delays in an emergency.

Emergency procedures

Drills are carried out a least once per term to familiarise staff and students with procedures to be followed for evacuation or lock down of the school premises.

Enrolments

The enrolling parent or caregiver must complete an enrolment pack. This enrolment form also requests instructions relating to custody arrangement and emergency conditions.

For all enrolments into the school, proof of age is necessary. The birth certificate is sighted and the birth certificate number is recorded on the enrolment form if it is the first time the child has enrolled in a state school. An alternative to birth certificate will be considered where it is not possible to obtain a birth certificate (e.g. child born in country without birth registration system - passport or visa documents will suffice).

The legal name (on birth certificate) is recorded as well as the preferred name if requested. The preferred name can appear on semester reports (instead of legal name) if requested but the preferred name only will be used on internal school documents such as class rolls.

Currumbin Valley State School currently operates under an Enrolment Management Plan. A School Enrolment Management Plan (School EMP) is implemented in a state school which is nearing its Student Enrolment Capacity in order to maximise the use of facilities provided for enrolled in-catchment students, and restrict the enrolment of out-of-catchment students. Please contact the office or email <u>enrolments@currumbinvalleyss.eq.edu.au</u> to enquire about eligibility for automatic entry or to add names to the waiting list.

Hats - Currumbin Valley State School is a SUNSAFE school (See also Sun Safety)

Because of the high temperatures and resulting heat radiation extremes in Queensland, the risks associated with contracting skin cancer through over-exposure to the sun are very high. The wearing of hats is compulsory at school for outdoor activities. Sunscreen is also freely available at the school for added protection.

In consultation with the P&C the school has an endorsed Dress Code, including the wearing of the school bucket hat.

No hat = No play. This includes all outdoors activities, including before and after school.

Head lice

Head lice infestation is an unfortunate fact of life. While lice pose no significant health risks, they are most uncomfortable for the 'host' and are readily transmitted to others, principally by head to head contact.

Children's hair should be checked regularly for lice and treated before attending school if infestation has occurred.

Health exclusion

Most children, at some time in their schooling, experience one or more infectious illness. To clarify the position as regards attendance at school, the following is included for your information but does not represent an exhaustive list:

Queensland Health

Time Out Keeping your child and other kids healthy!

This poster provides information on the recommended minimum exclusion periods for infectious conditions and will assist medical practitioners, schools, pre-schools and childcare centres to meet the requirements of the Public Health Act 2005:

Condition	Person with the infection	255	Those in contact with the infected person ^a
Chickenpox (varicella)	EXCLUDE until all blisters have dried. For non-in this is usually 5 days after the rash first appears, children.		EXCLUSION MAY APPLY EXCLUDE non-Immune pregnant women and any child with immune deficiency or receiving chemotherapy. Contact your Public Health Unit for specialist advice. Varicelia can be reactivated in older children and adults as Shingles. See below.
Cold sores (herpes simplex)	NOT EXCLUDED If the person can maintain hyg the risk of transmission. Young children unable hygiene practices should be excluded while sor Sores should be covered with a dressing where	o comply with good as are weeping.	NOT EXCLUDED
Conjunctivitis	EXCLUDE until discharge from eyes has ceased has diagnosed non-infectious conjunctivitis.	unless a doctor	NOT EXCLUDED
COVID-19 ⁴	EXCLUDE for at least 10 days after the onset of have not had any symptoms for 3 days. Contact your Public Health Unit for specialist advi		EXCLUSION MAY APPLY Contact your Public Health Unit for specialist advice.
Cytomegalovirus (CMV)	NOT EXCLUDED Pregnant women should consult with their docto	or.	NOT EXCLUDED Pregnant women should consult with their doctor.
Diarrhoea ³ and/ or Vomiting including: amoebiasis campylobacter cryptosporidium giardia rotavirus salmonelia viral gastroenteritis but excluding: norovirus shigellosis toxin-producing forms of E.coli (STEC) See specific information below	Exclusion periods may vary depending on the ca EXCLUDE a single case until 24 hours after the la and the person is well. EXCLUDE all persons who prepare or serve food had any diarrhoea or vomiting for 48 hours. If there are more than two cases with diarrhoea in the same location, or a single case in a food he Public Health Unit. See Information below if norovirus is confirmed as the cause of diarrhoea and vomiting.	ast loose bowel motion I until they have not and/or vomiting andler, notifyyour	NOT EXCLUDED
Enterovirus 71 (EV71 neurological disease)	EXCLUDE until written medical clearance is rece the virus is no longer present in the person's bo	wel motions.	NOT EXCLUDED
(ringworm/tinea)	EXCLUDE until the day after antifungal treatment (No exclusion for thrush).	t has commenced.	NOT EXCLUDED
Glandu lar fever (mononucleosis, Epstein-Barr virus)	NOT EXCLUDED		NOT EXCLUDED
German measles (rubella) 4	EXCLUDE for 4 days after the onset of rash or un which ever is longer. Pregnant women should consult with their docto	3 X	NOT EXCLUDED Pregnant women and female staff of childbearing age should check their immunity with their doctor. Contact your Public Health Unit for specialist advice.
Haemophilus influenzae type b (Hib)	EXCLUDE until the person has completed a cour antibiotic treatment. ⁵ Contact your Public Health Unit for specialist adv		EXCLUSION MAY APPLY Contact your Public Health Unit for specialist advice.
Hand, foot and mouth disease (EV71)	EXCLUDE until all blisters have dried.		NOT EXCLUDED
Head lice	Exclusion is not necessary if effective treatment next attendance day (i.e. the child does not nee immediately if head lice are detected).		NOT EXCLUDED
Hepatitis A*	EXCLUDE until at least 7 days after the onset of or for 2 weeks after onset of first symptoms if no		NOT EXCLUDED Contact your Public Health Unit for specialist advice about vaccination or treatment for children and staff in the same room or group, children transferring to another centre and new enrolments.
	nt of the <i>Public Health Act 2005</i> for a person to be non seases and is sometimes complex. If unsure, contact y		92.
 Diarrhoea definition is: 3 or more loose stools Doctors should notify the local Public Health L 	or bowel movements in a 24 hour period that are differ Init as soon as possible if children or staff are diagnos between diseases. If unsure, contact your Public Heal	ent from normal and/ or escape ed with these conditions. th Unit.	s a child's nappy.

Condition	Devree with the infection	These is contact with the infected newspari
Condition	Person with the infection	Those in contact with the infected person ²
Hepatitis B and C	NOT EXCLUDED cover open wounds with waterproof dressing.	NOT EXCLUDED
Hepatitis E	EXCLUDE until at least 2 weeks after the onset of jaundice.	NOT EXCLUDED
Human immunodeficiency virus (HIV/AIDS)	NOT EXCLUDED cover open wounds with waterproof dressing.	NOT EXCLUDED
Influenza and influenza-like illness	EXCLUDE until symptoms have resolved, normally 5–7 days.	NOT EXCLUDED
*Measles ²	EXCLUDE until the doctor confirms the person is not infectious but not earlier than 4 days after the onset of the rash. ¹	EXCLUSION MAY APPLY NOT EXCLUDED vaccinated or immune contacts.
	Contact your Public Health Unit for specialist advice.	EXCLUDE immuno-compromised contacts (including those receiving chemotherapy) until 14 days after the appearance of the rash in the last case. EXCLUDE non-or incompletely vaccinated contacts, without evidence of immunity.
		Contact your Public Health Unit for specialist advice.
Meningitis (bacterial)	EXCLUDE until well and has received appropriate antibiotics.	NOT EXCLUDED
Meningitis (viral)	EXCLUDE until well.	NOT EXCLUDED
*Meningococcal infection ²	EXCLUDE until the treating doctor confirms the child is not infectious and at least 24 hours of appropriate antibiotics have been completed. ¹ <i>Contact your Public Health Unit for specialist advice.</i>	NOT EXCLUDED Contact your Public Health Unit for specialist advice about antibiotics and/or vaccination for close contacts.
Molluscum contagiosum	NOT EXCLUDED	NOT EXCLUDED
Mumps	EXCLUDE for 5 days after onset of swelling. Pregnant women should consult with their doctor.	NOT EXCLUDED pregnant women should consult with their doctor.
*Norovirus	EXCLUDE until no symptoms and no loose bowel motions for 48 hours. ¹	NOT EXCLUDED
Roseola, sixth disease	NOT EXCLUDED	NOT EXCLUDED
Scabies	EXCLUDE until the day after treatment has commenced.	NOT EXCLUDED
School sores (impetigo)	EXCLUDE until 24 hours of appropriate antibiotics have been completed. Cover sores on exposed areas with a waterproof dressing until sores are dry, and encourage handwashing.	NOT EXCLUDED
Shiga toxin-producing E.coli (STEC)	EXCLUDE until diarrhoea has stopped and 2 samples have tested negative. Contact your Public Health Unit for specialist advice.	EXCLUSION MAY APPLY Contact your Public Health Unit for specialist advice.
Slapped cheek syndrome, fifth disease (parvovirus B19, erythema infectiosum)	NOT EXCLUDED pregnant women should consult with their doctor. Note: Children are contagious until 24 hours after the fever resolves. Rashes generally occur after the infectious period has passed.	NOT EXCLUDED pregnant women should consult with their doctor.
Shigellosis	EXCLUDE until there has been no diarrhoea or vomiting for 48 hours. Contact your Public Health Unit for specialist advice.	EXCLUSION MAY APPLY Contact your Public Health Unit for specialist advice.
Shingles (herpes zoster)	EXCLUDE all children until blisters have dried and crusted.	EXCLUSION MAY APPLY
	EXCLUDE adults if blisters are unable to be covered.	Contact your Public Health Unit for specialist advice, including advice
	NOT EXCLUDED in adults if blisters can be covered with a waterproof dressing until they have dried.	for pregnant women and any person who is immuno-compromised (including receiving chemotherapy).
Streptococcal sore throat (including scarlet fever)	EXCLUDE until 24 hours of appropriate antibiotics have been completed.	NOT EXCLUDED
*Tuberculosis (TB) ²	EXCLUDE until written medical clearance is received from the relevant Tuberculosis Control Unit.	NOT EXCLUDED
*Typhoid ² and paratyphoid fever ²	EXCLUDE until appropriate antibiotics have been completed. ¹ Stool sample clearance will be required, contact your Public Health Unit for specialist advice.	EXCLUSION MAY APPLY Contact your Public Health Unit for specialist advice.
*Whooping cough (pertussis) ²	EXCLUDE until 5 days after starting appropriate antibiotics or for 21 days from onset of cough AND confirmed that they are not infectious. ¹ Contact your Public Health Unit for specialist advice.	EXCLUSION MAY APPLY for contacts of an infected person. Contact your Public Health Unit for specialist advice regarding exclusion of non-or incompletely vaccinated contacts.
Worms	EXCLUDE until diarrhoea has stopped for 24 hours and treatment has occurred.	NOT EXCLUDED

This is an assistive tool, it is not intended to replace clinical assessment, management or judgment.

If you have any medical concerns, contact your healthcare provider or 13 HEALTH (13432584)

For further advice on the information within this poster, contact your nearest Public Health Unit via 13Health or at www.health.qld.gov.au/system-governance/contact-us/contact/public-health-units

Further information on recommendations:

- Communicable Diseases Network Australia (CDNA) guidelines https://www1.health.gov.au/interntet/main/publishing.nsf/Content/cdnasongs.htm
- National Health and Medical Research Council publication: infectious diseases in early childhood and education and care services, 5th edition www.nhmrc.gov.au/guidelines-publications/ch55
- Queensland Department of health Communicable Disease Control Guidance http://disease-control.health.qld.gov.au

Produced by the Communicable Diseases Branch (07) 3328 9753. Last revised November 2022. Printed copies may not be current. Always refer to the latest version found at www.health.qld.gov.au/public-health/schools/prevention



Use this QR Code to access a digital copy of this poster or visit www.health.qld.gov.au/ public-health/schools/prevention



Homework

The staff and P&C voted to introduce the following homework guidelines. These guidelines recognise the need for children to have a balanced lifestyle that allows time for activities with family and friends. The homework guidelines for different age groups are as follows:

In the Prep year, generally students will not be set homework.

- Homework in Years 1,2,3 could be up to, but generally not more than one hour each week
- Homework in Years 4,5 and 6 could be up to, but generally not more than 2 hours each week

For our younger students, it is important to read books and other literature to them and encouraging your child in a range of activities, promoting early literacy skills. For the older students, parents can help them balance the amount of time spent completing homework, screen time and playing sport.

Good communication between teachers, students and parents is also very important to ensure students reach their full potential.

House System/Sporting teams

There are two sports houses within the school, these being Cougals (Red) and Talganda (Blue). Both Cougals and Talganda are named after mountains within the local area.

Children in Prep will be placed in the same house as their older brothers and sisters. When they are the only child in their family at school, they will be allocated to houses in such a way that keep house numbers balanced.

Annual inter-house competitions in athletics and swimming are hosted each year. The school is a part of the Hinterland Small Schools Alliance, participating in a range of sporting activities with our fellow small schools throughout the year.

Information and communication technology

Currumbin Valley State School is committed to enhancing the teaching and learning of all students to prepare them for work and life in our ever-changing world.

All classrooms in the school are networked with email and internet access.

The school, in conjunction with the P&C, has purchased numerous laptops, secure storage and iPads for use by the students as part of their learning journey.

A school Internet Use Policy is issued to students when they enrol. It contains an Internet Contract to be signed by students and parents allowing students to access the internet, and giving permission for students' work samples and photographs to be published on the intranet and/or the internet.

Interviews and meetings

Teachers are always willing to discuss a child's progress or any special issue or problem and parents should not hesitate to contact the child's teacher if such an issue arises. You are also most welcome to let us know when your child is involved in something positive, outside school.

Parents are encouraged to contact the school to arrange an interview at any time during the year. They can keep regularly informed by contacting the appropriate teacher to find an appropriate time to discuss their

child's progress. Making an appointment will ensure that the member of staff you wish to speak to is available and prepared, with any required information, to meet with you.

An informal whole class Parent/Teacher meeting is held early in Term 1, where teachers outline their programs and homework and behaviour expectations for the year. Formal interviews are organised for the end of Semester 1 (Term 2) and at the end of Semester 2 (Term 4).

Learning Support Services

The school's Student Support Committee oversees the provision of specialist support for those children identified as requiring extra assistance with some aspect of their learning. The Support Teacher: Literacy and Numeracy, works with children requiring extra assistance, and in doing so, liaises closely with classroom teachers and parents.

Learning support services – Guidance Officer

The Guidance Officer visits Currumbin Valley State School on a part-time basis to work with children referred by the Student Support Committee. Among the services offered by the Guidance Officer, are:

- Assessment (psycho-educational, psycho-social)
- Counselling (personal, behavioural, trauma and grief)
- Consultation with and referral to other agencies e.g. medical, universities, educational and behavioural if necessary

Library (Resource Centre)

The school provides an excellent library facility with computerised access to its collection. Funding is provided each year to ensure that the library collection is contemporary.

Children may borrow books from the library in accordance with their age and interests. A reasonable number of resources (up to 3) may be borrowed at once. Children may return resources before and after school; at break times as well as during school time.

It is necessary that all resources be well looked after when being borrowed. A special library bag is recommended to carry resources to and from school. A replacement cost for lost or irreparably damaged library books may be charged.

Lost Property

All property should be named in a prominent place. Lost property is stored in the undercover area and is available for inspection at any time. Lost property not claimed by the end of each term will be donated to a charity.

L.O.T.E (Languages Other Than English)

All Department of Education, Training and Employment schools participate in the Languages Other Than English (L.O.T.E) program and at Currumbin Valley State School we offer Japanese. Students in Year 2 will engage in LOTE immersion, preparing them for formal education lessons and assessment in LOTE.

Lunch

All children are supervised during the eating time of both morning tea and lunchtime. This is a quiet, social time. If a child cannot eat all of their lunch we encourage them to take the remainder home so you can gauge the amount of lunch to give your child. Individual children are not monitored however all children are encouraged to remain seated to finish eating before going to play. Sharing of food is absolutely not encouraged. Bubble gum and chewing gum are not permitted at school.

Medication

All medication is administered through the Office and a medication form must be completed. This is necessary for the safety of the child.

Schools require *medical authorisation* from a prescribing health practitioner to administer any medication to students:

- 1. The parent or guardian must complete an authority form at the school office.
- 2. The student's medication, with the pharmacist's written instruction on the container must be lodged with the school for security purposes.
- Administration of medication will be carried out by an adult staff member designated by the Principal. Non-prescribed medications should not be brought to school and will not be administered by school staff.

Money

Payments for excursions, resource fees etc can be paid by Qkr! Bpay, cash and eftpos at the office. Online payments can be made at any time from the comfort of your home, using your student's name as reference.

Account statements will be issued to families at the end of each term, so you are aware of what monies are owed. Families are asked to settle their account at the end of each school term to enable the school to balance its finances.

Music / Arts

All children have one lesson per week with our Arts specialist to develop their skills in drama, visual arts, music and dance.

Interested students may take on a position in the instrumental music program as an extension of the music education.

Interested students are able to enrol in private instrumental lessons from Year 1.

Music - Instrumental: Education Queensland

Currumbin Valley State School is very fortunate to have the instruction of a Department Instrumental Music Teacher. We are the only small school within the South-East region to be allocated this specialist program.

Students in Year 4 - 6 are eligible to enter the program for instruction. There is a reasonable administration cost involved in being a part of the program.

Currumbin Valley State School is a strong advocate for participation in the Arts, therefore in collaboration with the P&C, have purchased a limited number of hire instruments. These will be offered, at a small cost, to students once ranked in order of aptitude. If invited, students who do not receive a school instrument are still welcome to provide their own instrument to be a part of the program.

Children are withdrawn from class for one half-hour per week for a lesson on their instrument in small groups. Instrumental music program participation commitments include availability for all out of school hours' rehearsals and performances throughout the year.

Music – Independent

The school also supports the provision of an independent music teacher who provides instrumental music instruction to students from Year 1. While this program occurs during school time, the teacher is an independent, fully qualified specialist. Further information and contact details can be collected from the office.

Children are withdrawn from class for one half-hour per week for a lesson on their instrument in small groups or individually, depending of the family's financial commitment.

National testing in Literacy and Numeracy (NAPLAN) – Years 3 & 5

Annually in May, students across Australia take part in the national literacy and numeracy tests (NAPLAN). The tests see all students in years 3, 5, 7 and 9 sitting the same tests as their interstate counterparts, replacing the previous state-based tests. The test results provide useful information about how all state and non-state school students are performing in literacy and numeracy at their year level in comparison to their peers across Australia.

The literacy assessment focuses on areas of reading, spelling, punctuation and grammar while the numeracy tests covers measurement, chance and data, space, working mathematically, algebra function and pattern.

Results from the tests are used for reports to parents, school reporting to their communities, and reporting by states and territories to form a national overview. The tests also help teachers identify key areas for learning during the rest of the school year.

Newsletters

Our newsletter (The Valley Voice) is a great way to keep in touch with what's happening in our school. We use it to inform parents of upcoming events and other important information – so it is vital that you take the time to read it each fortnight. We also use it to celebrate the work and achievements of our students, staff and community.

The Currumbin Valley State School newsletter is published every 2nd Wednesday of the school term. Our newsletter is emailed to parents and uploaded to the school website in an effort to reduce our environmental footprint. A paper copy can be requested from the office.

Community items are included where space exists. They must be emailed by the Monday prior to the newsletter being published and can be emailed directly to the office: <u>admin@currumbinvalleyss.eq.edu.au</u>.

OHSC

Outside hours School Care is available on the school grounds and is run by YMCA. Please contact them directly for further information on 0459903156, <u>acv@ymcabrisbane.org</u> and ymcachildcare.com.au.

Parents & Citizens Association

The Parents & Citizens' Association (P&C) has been created by Education Queensland to achieve the following objectives at each school:

- Foster community interest in educational matters;
- Bring about closer cooperation between the parents of children attending the school, staff members of the school, students of the school and other members of the community;
- Give advice and recommendations to the Principal about issues relating to students of the school, and the general operation of and management of the school;
- Give or assist in the giving of financial or other resources or services for the benefit of the students of the school.

The P&C Association meet monthly throughout the year. Please stay up to date with next meeting time by following us on Facebook and through our school newsletter. All parents and friends of Prep to Year 6 are welcome to attend.

The Annual General Meeting for the election of office bearers is held before the first P&C meeting of the year.

At Currumbin Valley SS, the P&C is a group of parents and interested community members. They work in partnership with school staff to build a stronger school community – for the benefit of all students. The P&C is an active body within the school and provides a link between the school and the community. Each class nominates a parent representative to act as a liaison between the class and the P&C to ensure all important messages are passed on.

Some of the valuable events and activities run and organised by the P&C include our healthy Tuckshop, Trivia Night, Golf Day and other fundraisers throughout the year.

Parent representatives

Parents are very welcome in our school community and should make every effort to be involved in both the fundraising for the school but also classroom-based activities. Parents are welcome and encouraged to contact their child/children's' class teacher to discuss how their contribution can make a difference.

Photos

School photos are taken once a year. Parents/carers are notified of date and order details.

Project Club

The Year 6 students, under the guidance of school staff, run their own activities and learn valuable skills such as: group work, co-operation, book work, handling of money, decision making and procedure, all for the benefit of the broader school and community. Projects the club have previously undertaken include: purchasing new school equipment; beautification of the school entrance; welcome sign.

The Project Club are responsible for and manage: sale of ice-blocks; free dress and fundraising days for community charities and discos.

All parents and community members are welcome to assist in any way.

Physical Education

Physical Education is an essential component of our teaching program in order to develop healthy bodies and positive attitudes to outdoor activities. We encourage all children to participate in a wide variety of activities based at school or interschool competitions.

Currumbin Valley State School also participates in Hinterland Small Schools Soccer and Netball Carnival; Swimming Carnival and Athletics Carnival. All of the teams and activities are mixed. The emphasis is on enjoyment and maximum participation. These events are held at more appropriately sized and equipped venues and it is the responsibility of parents to organise transport to and from each event. These events are an integral part of our school curriculum and are therefore compulsory.

Refund guidelines

The school budget cannot meet any shortfalls in funding for an excursion or camp due to the subsequent non-participation of a student.

If a parent/carer wishes to apply for a refund due to their child's non-participation in an excursion or camp activity, they may do so by completing a Request for Refund form available from the school office.

Religious Instruction

Representatives of the Christian and Bahai denominations visit the school on Tuesdays from 2.30-3.00pm. All religious education teachers have to be approved by the Education Department.

Records are kept of the religious denominations, or otherwise, of every child enrolled at the school. It is expected that children will attend their chosen Religious Education class each Tuesday. Where a parent wishes to change religious denomination or withdraw from instruction, such a request must be made in writing.

Reporting

Formal school report cards are issued twice each year at the end of Semester 1 and Semester 2. These student reports are generated using a statewide reporting system call OneSchool. The assessment of your child is undertaken on a continual and progressive basis throughout the year.

Your child's development and progress are of vital concern, the school believes in promoting the partnership between students, home and school. An opportunity to meet with the teachers to discuss your child's achievements will be offered each semester and an open invitation stands throughout the year.

School Facilities

The school facilities are available for the use of individuals and groups subject to the approval of the Principal. The school accepts no liability for injury or accident to users of the facilities. Some facilities available are: -

- rooms for meetings
- the school library and associated equipment
- tennis court & tennis clubhouse
- sporting grounds

Persons interested in using any of the school facilities should contact the Principal for relevant details. We encourage community use of the school in the interest of good neighbourliness and less vandalism.

Sport, Representative

Higher representative honours are available in most sports. Students, following school nomination and district trials, can be selected at the District, Regional and State levels.

If parents are interested in their child being nominated for a particular sport and trials, they must discuss this with their class teacher who will then notify and provide the required information.

Student Wellness Officer

The Student Wellness Officer is a service introduced into State schools to give support to students, this program deals mainly with core school values.

There are various models of a Wellness Officer, which contribute to students' educational support, provide student mentoring and allow the Wellness Officer to be an additional adult role model in schools.

A school's Wellness Officer program complements other welfare services in the school such as those offered by the Guidance Officer, and is not a counselling service. Please see you child's teacher if you would like for them to be supported by the Student Wellness Officer.

Subjects/Key Learning Areas

The curriculum, pedagogy and assessment at Currumbin Valley State School aligns with the Department of Education, Training and Employment strategic documents. The school curriculum is based on eight key learning areas (KLAs) that have been mandated. Information of all of the KLAs is available from ACARA (Australian Curriculum, Assessment and Reporting Authority).

The Australian Curriculum focuses on learning area content and achievement standards that describe what students will learn and teachers will teach. It also gives attention to seven general capabilities that are important for life and work in the 21st century.

The learning areas may include more than one subject:

English; Mathematics; Science; Humanities (History, Geography, Economics and Business, Civics and Citizenship); The Arts (Drama, Dance, Media, Music and Visual Arts); Technologies; Health and Physical Education

Sun Safety

Students must have a Currumbin Valley State School hat at school each day. It is also recommended that students apply sunscreen to face, arms and legs before coming to school each morning. Students will not be permitted to play in uncovered areas unless they are wearing an appropriate hat.

In late 2007, Department of Education, Training and Employment introduced new policy for Swim Shirts (Rashies) in state schools. The new requirements are as follows:

• Swim shirts must be worn by all students during water-based activities including swimming lessons. The only exception will be that swim shirts do not need to be worn during races at school swimming carnivals. In these cases, spectators will be required to adopt a range of sun protection measures.

Swimming/Water Safety

In term 4, all children from Prep – Year 2 attend swimming classes at a local pool while the Years 3-4 attend a Beach and Water Safety Program. There is a cost involved to cover transport/admission, this is subsidised by the Education Department. Swimming is a compulsory part of the Physical Education program therefore all children are expected to participate. A note advising the reasons for non-participation should be handed to the teacher.

Telephone messages and interviews

Please arrange, in the first instance, for interviews and telephone messages to go through the school administration office – TELEPHONE 5507 1333. Teachers are not able to leave their classes to speak to parents during school time, so a mutually acceptable time will be arranged to speak about your child's needs. Messages may be relayed to your child through the front office.

Text messaging/SMS

Currumbin Valley State School utilises a global messaging system to relay important messages and reminders to school families. It is important to ensure that you keep your details up to date.

The mobile number sending the message is randomly generated but can be replied to.

Toys (personal), valuables

Large amounts of money and valuables, including expensive toys and games, should not be brought to school.

In consultation with the class teacher, students may bring an item for Show and Share. Such items will be left in the classroom during breaks and collected after school.

Tuckshop

The P & C Association provide a quality and delicious Tuckshop each Tuesday, Thursday and Friday mornings, except for the first week of each term. The Currumbin Valley tuckshop caters for all dietary needs and offers a healthy and wholesome range of foods. Orders can be placed through the Qkr! App by 9:00am on the morning of each Tuckshop Day.

A list of available food and prices is sent home as the menu changes and is also pinned to the parent's noticeboard outside the tuckshop. Keep your eyes open for tuckshop special events and themes throughout the year.

Parent helpers are most welcome along with food donations. Please contact the tuckshop convenor if you are interested in helping out. <u>tuckshop@currumbinvalleyss.eq.edu.au</u>

Visitors

All visitors must report to the office on arrival to sign in. Visitors report back to the office to sign out upon departure